

Santa Barbara City College
CLUSTER LEADER COUNCIL

MINUTES

October 24, 1979

MEMBERS PRESENT: D. Anderson, J. Edmondson, H. Dunn, Jr., H. P. Fairly, J. Morrisohn,
P. Olsen, C. Solberg, M. Taylor, J. Webber, P. Huglin (Chairperson)

EX-OFFICIO MEMBERS
PRESENT: S. Conklin, M. Elkins, D. Emerson, G. Gaston

I. First Annual Faculty Lecture

Kudos to Dr. Casier and the Faculty of SBCC for making the inaugural lecture an outstanding event.

II. General Education

Considerable discussion on this subject ensued. Salient issues and/or comments are as follows:

1. General agreement that the need to review all aspects of one's curriculum was understandable.
2. That the Community Colleges should be fully involved with the State and University systems regarding any proposed changes to the general education relationships, practices and contractual agreements on this subject that would affect the Community College transfer student.
3. Local vs. State Control: Members of the Council took a dim view towards the possibility of uniform State general education requirements for the 104 California Community Colleges.
4. General recognition that the Community Colleges should scrutinize their offerings as to the efficacy of declaring all or most of such courses as transferable.
5. Recommended that the Curriculum Committee take the issue of General Education as a separate study item (from the Three-Year Curriculum Plan) and consider these points in the review:
 - a. Definition of a general education course.
 - b. Criteria for placement in the four (State mandated) categories.
 - c. Criteria for individual courses meeting general education requirements.

6. Specific comments from CLC members:
 - a. One definition of a general education course, proffered by a committee member, was "a survey type course for all students, not for majors."
 - b. One member pointed out the "linkage" of declaring courses to meet general education criteria in order to attract more students (WSCH) .
 - c. Some members felt that the general education courses, as listed in the college catalog, was meaningful and the "system" was working in a satisfactory manner.
 - d. One member suggested that consideration be given to an additional institutional course requirement ... (beyond the four general education requirement categories: Humanities, Natural Science, Social Science and Learning Skills) that being an introductory occupational course, e.g., data processing, photography, auto, etc..
 - e. One member noted that the debate on general education courses went back twenty some years and that it was like ..."opening a can of worms."

III. District Warehouse: "Out Station"

Plans are underway to provide an area in the Secretarial Services office for the distribution of small supply items.

IV. Fall Faculty Seminar Evaluation/Future Activities

1. The critique as noted in the CLC minutes of 10/10/79 was positive.
2. Future activities (suggestions):
 - a. Modification and/or restoration of College Forum which would lead toward faculty solidarity; as noted in Casier lecture.
 - b. "Volunteer" faculty seminars (John Romo will conduct a seminar on Basic Skills in November).
 - c. Follow-up of Fall Seminar with a Spring Seminar, wherein possible solutions to questions posed in the former event could be "aired" and discussed.

V. Report on Textbook Problems in Bookstore

Charlotte Ley, in conversation with Pat Huglin, reported that problem areas were being worked on and that positive results were in the offing.

VI. Curriculum Committee

Beginning Spring, 1980 the Curriculum Committee will meet on the first and third Tuesday of each month from 3:00-5:00 p.m..

VII. Cluster Leader/Department Chairperson Stipends

Sanchez has reported that all data is in from the Department Chairpersons and with Board of Trustees approval anticipated at the meeting of November 8. Assuming no hitches, warrants will be issued in mid-November. It should be noted that Departmental Chairperson Stipends (per policy) are computed on the basis of the Fall Semester, 4th Week Attendance Report. The same calculation is used for Spring semester stipends.

VIII. Revised Faculty Manual

The 1979-80 version of the Faculty Manual has been distributed to Cluster Leaders, Department Chairpersons and members of the Representative Council. Other faculty members can receive personal copies upon request from the Instruction Office. Also, for more detailed information relative to district policies, the District Policies Manual is on file in the Library, Instruction Office and the Office of the Academic Senate.

IX. Faculty Sponsored Seminars

As previously noted, John Romo will present a seminar on Basic Skills in November. Additional (Volunteer Attendance) activities are being planned for the 1979-80 college year.

X. Spring 1980 Schedule Update

1. The schedule is now in the typesetting stage.
2. It is anticipated that the finalized schedule will be available for distribution and mailing on November 28, 1979.

XI. Three Year Curriculum Plans

1. First draft from all Department Chairpersons is due in the Instruction Office by March 1st.
2. Department Chairpersons in need of assistance may contact Richard Sanchez in the Instruction Office.

XII. Miscellaneous

1. Budgets - The departmental budgets (supplies, films, etc.) reflect day and evening programs.
2. Hourly Pay - Concern was expressed as to the delay of warrants. It was explained that due to last minute changes involving the schedule of classes and class assignments being changed around in the first weeks of the semester, it was impossible to meet the payroll deadline for that first pay period; therefore, pay warrants were not issued until the end of the second pay period.
3. Committee Assignments:
 - a. College and Academic Senate committee assignments will be promulgated next week.
 - b. In the future, it is anticipated that the committee assignments will be made during the Spring which would then augur for committee activity to begin by September.

XIII. Future CLC Agenda Items

Cluster Leaders and/or Department Chairpersons are invited to submit agenda items for the November 14, 1979 meeting by Friday, November 9, 1979.

NEXT MEETING:

The next meeting will be held on Wednesday, November 14, 1979, at 3:00 p.m. in A-121.

PH/mjb

cc: Dr. Mertes
Mr. Gaston
Mr. B. Miller
Administrative Deans
Cluster Leaders
Department Chairpersons
Representative Council Members