Santa Barbara City College
College Planning Council
Tuesday, October 4, 2011
3:00 p.m. – 4:30 p.m.
A218C
Agenda

Approval of Minutes

1. Approval of minutes of August 30, 2011, September 13, 2011 (Attached)

Information Items

2. Video created by Karen Sophiea and Barbara Dickson that featured students talking about their experiences at SBCC.

3. Program Review resource requests, Non-routine and Facilities requests ranked as #1 will be funded. Budget numbers will be sent to VPs November 1, 2011.

4. Dates for Budget Forums (will be announced by the end of this week). Should we hold a budget forum at the Schott and/or Wake Center to review the college budget as it relates to CE and CE Task Force.

5. Recap of last week's Aspen site visit: From what I have been told, everyone did an excellent job in the interviews and the plan for scheduling the interviews and other activities that Aspen requested was well implemented.

6. Classified staff members in each department and administrative unit need to be invited to take part in the development of this year's program review and resource requests.

7. SBCC had the largest turnout this year for the United Way's Day of Caring: Thanks to Paul Bishop and his team.

8. HSI: STEM Grant-$4 million over 5 year period. Marilynn Spaventa and Robert Else worked with me in developing and writing this grant with substantial input from STEM faculty, counselors and staff. (Att. 1)

9. Draft of Recommendations of the California Community Colleges Task Force on Student Success (Att. 2)

10. Highlights from my trip to Washington, DC for Aspen Institute White House sponsored Champions of Change session.

Additional Items

1. Review of CPC Priorities for 2011-12: Proposed timelines for completing these priorities will be distributed at the meeting.

a. Complete College Plan: 2012 – 15 and update College Mission Statement
b. Complete District Technology Plan: 2012 – 15
c. Assessment of the attainment of the goals and objectives in the College Plan: 2008-11 and the District Technologies Plan: 2008 – 11.
d. Complete Program Review Cycle for 2011-12
e. Conduct Student Engagement Learning and Satisfaction Survey in spring 2012.
f. Complete mid-term Accreditation Report (Due October 1, 2012)
g. Review Preliminary Budget for 2012-13.
h. Complete the Educational Master Plan which informs the college's Long-Range Development Plan.
i. Monitor the attainment of the budget reductions in the Adopted Budget for 2011-12 (Scenario 5).
j. Review of the Institutional Effectiveness Report for 2011-12.
k. Fundraising Priorities for 2012-13.
l. Plan to meet budget reduction targets for 2011-12, 2013-14 & 2014-15 of College priorities in light of budget reductions.

Budget Items

1. Review of college budget for this year and the amount that needs to be reduced in 2012-13 and in 2014 (Att. 3)
2. Feedback on proposed approach for identifying budget reductions for operational (non-course items) areas
    a. Each department/unit needs to identify items that would need to be cut from their budgets in next two years to achieve the college-wide target of 8.7% ($4,083,788)
    b. Consequences of reducing or eliminating each item/service/function that would need to be cut to achieve the 8.7% target
    c. Proposed scale to rank each item/service/function that would need to be reduced to meet 8.7% target:
    d. *Critical* to operating the college
    e. *Essential* but would not prevent the college to function.
    f. *Important but could be reduced or eliminated although there would be consequences for doing so.*
    f. Status of Faculty work group on prioritizing course offerings.

Other Items

1. CPC Meeting dates.
    a. Need to schedule additional meeting(s) to complete CPC priorities on schedule.

Official College Mailing Lists

1. All campus (everyone that works at the college, including CE adjunct instructors)

2. All faculty plus managers
3. Credit full-time (contract, probationary, TCs) faculty, plus managers and president of the IA
4. CE faculty
5. Managers
6. Classified staff (the Classified Consultation Group will main its own list)
7. Only members of list can post messages
8. Groupwise mailing lists will be discontinued on November 1, 2011. Plan target date to move from Groupwise to G-mail: Start of Fall 2012 semester.

Next CPC Meeting: Tuesday, October 18